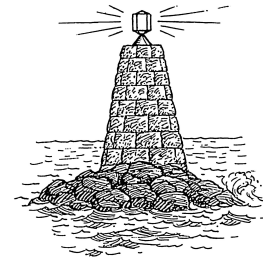


LORD BEACONSFIELD PAC * MINUTES *

September 11, 2019



The purpose of the Council is to support, encourage and improve the quality of education and the well being of students at Lord Beaconsfield Elementary School.

1. Welcome by Julia Ko, Last Year's Chair

In attendance: Julia Ko, Kathy Tenta, Kiki Zhou, Lisa Walker, Aaron Neibel, Sandy Cocke, Michael Stitt, Carlene Jang, Jawahar Ginanavel, Syamah Senguttuvan, Romila Ventura, Rose Ngo, Bilyana Ward, April Davies, Julia Lu

Guests: Lani Morden, Principal Ms. Wallace, Grade 6/7 Teacher

2. Discussion initiated by Julia Ko regarding the PAC Financial Records. She recently discovered that when submitting gaming grant revenues that there was an imbalance of funds for gaming vs general accounts. Upon further investigation into past years' Financial Reports, it appeared that inadvertently not all the revenue/expenses were being allocated to the correct accounts (gaming accounts vs general accounts) based on the type of revenue or expense. This is a new discovery, and the Ministry has not caught the error either. It was discussed and agreed that it was important to rectify the accounts properly and that it would be best to approach the Ministry on how to make it right. Julia Ko has offered to take this project on for resolution, and it was discussed that it would also be important to have a professional book-keeper look into this further to see what needs to be done. If we were to get audited before we approached the Ministry to set this right, there is a possible 5 year penalty of being excluded from the Gaming Grant.

ACTION: April, Michael, Bilyana all offered to ask their accounting contacts for insight into this. It was agreed that they (and any other members with an accounting contact) would get back to Julia with any helpful findings via the Beaconsfield PAC email, and it would be brought up again at the October meeting for resolution on how to proceed. It was also discussed that it might be a good option to look into a simple accounting app or software to make the Treasurer position easier to manage with less paperwork.

3. NEW 2019-20 PAC EXECUTIVE:

Secretary: Kathy Tenta agreed to stay on as Co-Secretary and will confirm if Petra Davis will also stay on as co-Secretary with her as per last year.

Chair: Julia Ko will be stepping down from Chair, but will still play a supportive role to new Chair. New Kindergarten parent, **Rose Ngo**, was nominated by Julia Ko and agreed upon unanimously as new Chair with the understanding that a Co-Chair would be sought after before or during the next PAC meeting in October.

Treasurer: position is open for this year. No one yet to fill this position this evening, and it will be tabled for October meeting. This position will be “advertised” via PAC email, and with Lani’s assistance in hopes that we can find a replacement.

3. Principal’s Message--Lani Morden

Introduction of Ms. Wallace GUEST SPEAKER - Grade 6/7 Teacher to talk about the child minding.

Ms. Wallace takes on the added responsibility of training her students to provide childminding during the monthly PAC meetings. The childcare for school age kids is available to parents while they attend the meetings. The PAC donates \$25 per meeting (approx \$250 for year) towards the Grade 7 class’s fundraising account that is used in a variety of ways - year end socials, grad hoodies, food bank donations and other charitable donations and projects. We are very grateful to Ms. Wallace and her classes for the valuable service they provide our PAC.

Lani’s report:

- Smooth start to the new school year with a Welcome for the Kindergarteners, along with a welcome assembly for the school on first day
- Students were assigned their new teachers/classrooms after Recess on the second day
- Approximately 275 students at Beaconsfield - not all on-site
- Home Learners start in October
- Excel Program currently has a great T.O.C. until December as they look to hire a F/T Excel Teacher
- 40+ Staff, and hired a new Grade 1 Teacher - Ms. Kathleen, Some new support staff as well, and lots of returning itinerant staff (SLP, etc)
- we will also have more Youth & Family Worker time (3 days/week from previous 2/days) who will be focussing on the EASE program for Anxiety Prevention
- Monday September 23rd is a ProD - Teachers will be focussing on Inquiry Based Learning/Teaching
- Annual Terry Fox Run/Walk coming up, and students will be raising funds via Toonies up to Sept 26th
- Sept 26th 2pm early dismissal to have an open classroom type event in the evening for parents to come and meet their children’s teachers and see the classrooms. (not an individual interview, more general overview). Ms Quinlan the librarian will have the library / Learning Commons open for parents to check out the new furniture purchased by the PAC
- New Fee Collection online - successful so far... over 40% of the school population has already signed on for this
- The Sensory Lab that was set up last year was closed temporarily to accommodate the new Grade 1 room. This year the Sensory Lab will be open every Friday afternoon in the gym and set up by Mr. Thomas. Classes can rotate through the lab on Fridays.

- Ms. Chaplin has been hired as a Resource Teacher Thu/Fri and has already been in touch with teachers about the music resources she has to share
- Ms. Carney's 1-2 class currently has a T.O.C. for Fridays, but a new teacher should be hired within the next few weeks.
- After school activities (generally Grades 1+) will be starting soon...
 - SEA SMART will be offered this fall, and they will have a booth next Tuesday out front of the office to explain about this interesting environmental awareness program (NEW = trying it out to see about interest from student population)
 - SPORTBALL will be offered after school via the Community School Teams (CST) for Grades 1-3 (via Scott Deyell)
 - ARTS UMBRELLA also offered again on Thursdays Gr. 1-4 afterschool (musical theatre type program)
 - SUPER SCIENCE CLUB will run again in January 2020
- Ms. P Niebel has advised that she is interested in doing the Tap Dance program again this year on TUESDAYS, and due to the popularity of this program she will split the groups into primary ages at lunchtime and the more senior aged children after school
- Ms. Neibel also does the Roots of Empathy program and would provide this again this year
- There will be an Artist in Residence this year and Ms. Breden has offered to be the Teacher Sponsor. The artist will work with a select number of divisions this year and if things go well, we would have her work with the whole school next year
- ** during this discussion:* Carlene J. offered 16 hand drums that she purchased from a neighbour who is a drummer. These are welcome to be borrowed from Carlene by any teachers that might wish to use them during the school year for their classes.

4. Treasury Report and Gaming Account--Julia Ko

This was agreed that it was discussed earlier in the meeting, and no official report was discussed at this time. Noted that until the gaming vs general account issues have been resolved, there may be a hold on proceeding with some items.

5. Budget presentation --- Past Treasurer, Lisa Y. was not present

A Proposed Budget was made in June 2019 by the PAC Executive, but it is currently tabled until next month's meeting in October.

6. Goals for the year--Who wants to volunteer?

- a. Hot Lunch - Jennifer Richardson not present. Julia Ko mentioned that Jenn would appreciate a “partner” to help facilitate this, and needs approximately 4-5 parent helpers on Hot Lunch days to help sort and distribute meals. Also, Julia K noted that a company called Bittersweet had approached her about hot lunch provisions and she will pass this on to Jennifer
- b. Popcorn - Laura Runte and Sandy Cocke will be running popcorn sales approximately 1x per month when possible
- c. BINGO/Family night - April, Carlene & Sandy will spearhead this awesome family night. They will look in the PAC store room for any leftover fair items that could work for prizes. Also suggested that baked goods and cakes would make good prizes.
- d. Afterschool programming- already talked about with Lani’s report
- e. Pancake Breakfast - suggested by Lisa W. April will look at arranging a Pancake Breakfast sometime either December or January as a “Thank you” to parents and a fun family event
- f. Spirit Wear: Julia Lu will look into an online ordering system and get the Beaconsfield school apparel launched again this year
- g. Possible Chocolate sales? (alternatives to Purdys?)
- h. Possible Westcoast Seeds fundraiser? Kathy T will inquire

7. Home Learner’s Report--Jennifer Richardson not in attendance.

8. Community

It was noted that there are new speed bumps along 20th beside the school property. This was a welcome surprise done by the City.

Motion to adjourn Julia Ko, Seconded by Lisa Walker, So Moved.
Meeting Adjourned 7:25pm